



# San Bernardino County

## Land Use Services Department, Planning Division

San Bernardino County Government Center,  
385 N. Arrowhead Ave.; San Bernardino, CA 92415-0182  
15900 Smoke Tree Street; Hesperia, CA 92345

San Bernardino Office – (909) 387-8311  
Fax (909) 387-3249

High Desert Office – (760) 995-8140  
Fax (760) 995-8167



## TENTATIVE PARCEL MAP/MINOR SUBDIVISION INFORMATION SHEET AND APPLICATION

### Fees/Deposit

**FOR SUBDIVISIONS OF FOUR (4) PARCELS OR LESS: \$9,060.00** for the "initial deposit."

**FOR SUBDIVISIONS OF FIVE (5) PARCELS OR MORE WHERE A FINAL MAP IS NOT REQUIRED:  
\$8,940.00 plus \$45.00 per lot** for the "initial deposit." (J639)

This application is required for subdivisions where four (4) parcels or less, with or without a remainder, are created or reconfigured. Where each parcel created has a gross area of less than twenty (20) acres, a Parcel Map shall be required. Where each parcel has a gross area of twenty (20) acres or more, or where each parcel is a quarter of a quarter section or larger, a Property Plot Map may be submitted in lieu of a Parcel Map. This application is also required for those projects that would normally require a Tentative Tract Application (a subdivision creating five (5) parcels or more) but are listed as exceptions to the Final Map requirement in the California Subdivision Map Act.

**Please use this information sheet as a checklist to assemble the materials required for the submittal of your application. An appointment is not required to submit your application; however, appointments are available upon request. If you have any questions about the items requested, information on processing schedules or would like to arrange an appointment please call the Application Intake Center at (909) 387-8311 or (760) 995-8140.**

### GENERAL PROCEDURES

1. Submit application and fees – County staff will use the checklist to determine whether your application may be accepted. The County's standard Land Use Application shall be used and is contained in this packet.
2. Determination of Application Completeness – County staff will determine whether the materials you have submitted are adequate or if additional materials or reports are required. You will be notified in writing if any additional materials are required.
3. Environmental Action Determination – County staff will prepare an Environmental Initial Study in compliance with the California Environmental Quality Act (CEQA). It is through the Initial Study that the determination is made as to what type of environmental determination will be required. If an Environmental Impact Report (EIR) is required, staff will contact you to explain the process and the costs.
4. Application processing – The project planner will have the project and materials reviewed by all appropriate County Departments and Agencies. Any required corrections, questions or revisions to the plans or other materials will be reviewed by the project planner and then provided to you.
5. Recommendations, conditions of approval and final report – The project planner will prepare these materials for consideration by either the Director of Land Use Services or Planning Commission.

**Note from the Assessor:** When new lots are created and the property described in the new lots are located in two different Tax Rate Areas or on two different pages of the assessor's maps, the County Assessor may assign separate assessment parcel numbers for property tax administration purposes. Different assessment parcel numbers does not equate to separate, legal lots.



## CHECKLIST OF SUBMITTAL MATERIALS

Please use this checklist as you assemble the materials for the submittal of your application. County staff will use the checklist to determine whether your application is acceptable for submission. **If your submittal package does not contain all of the information listed below, your application will not be taken in and receipted for processing.** If you have any questions about the items requested or if you wish to obtain information on processing schedules, please call the Application Intake Center at (909) 387-8311 or (760) 995-8140.

### Section A – Fees/Deposit

1. \_\_\_\_\_ Check or money order made payable to San Bernardino County in the correct amount.

<b>FOR SUBDIVISIONS OF FOUR (4) PARCELS OR LESS:</b>	
Planning Review Initial Deposit (J636)	<b>\$9,060.00</b>

<b>FOR SUBDIVISIONS OF FIVE (5) PARCELS OR MORE WHERE A FINAL MAP IS NOT REQUIRED:</b>	
Planning Review Initial Deposit (J639)	<b>\$8,940.00</b>
\$45.00 per lot--calculate	
<b>TOTAL</b>	

Provide **one copy** of the following receipts **or** a letter stating such fees are not applicable:

2. \_\_\_\_\_ **Receipt** from the Environmental Health Services Division (DEHS) of payment of required review fees. Contact DEHS at (909) 387-4666 for fee amount, applicability and payment prior to application submittal
3. \_\_\_\_\_ **Receipt** from the appropriate fire jurisdiction of payment of required review fees.

**Note:** If your project is within a Geologic Hazard Overlay District, you will be required to pay the Building and Safety Division the review fees for any required geologic reports. You will be notified when you will need to complete this part of the process. The fee amount will be as established by the County Fee Ordinance.

Additional costs may be incurred as a result of potential conditions of approval such as a parcel map and/or required road improvements. You may wish to have a pre-application conference on your project to determine the potential for these conditions.

Surveyor Review: A Checking Fee will be charged for the Surveyors Division to complete the final processing of a Parcel Map. The applicant should check with the Surveyor Division of the Public Works Department for the exact amount of this fee. Make check payable to "S.B. Co. - Surveyor."

If an appeal is filed, additional fees will be required in accordance with the fee ordinance.

**“Actual Cost Initial Deposit”** – The basic review fees for this application are charged on an “actual cost” basis. Your application money is deposited into an account and the reviewing staff records the time spent processing your proposed project. Your account is then charged for the staff time at established hourly rates (\$65 to \$250/hr). You are responsible for all charges made to the project account. If account funds are depleted an additional deposit will be required. If an additional deposit is required it must be paid to allow staff to continue processing. Any failure to pay the required deposit will result in suspension and possible termination of the project review process. After the review is completed, a minimum deposit balance will be required for condition compliance processing. For more information on fees, please contact County Planning.

### Section B - County Documents

4. \_\_\_\_\_ **Two copies** of a completed Land Use Application Questionnaire.  
*Only two copies of the application are required for the initial filing of this application. Revisions may or may not be required. When Application Intake Center staff determines that the application is complete, you will be required to submit additional copies of the application. The specific number of copies to be submitted will be determined at that time.*

5. \_\_\_\_\_ One Copy of the Completed Hazardous Waste Site Certification form contained in this packet.

### **Section C – Other Documents**

6. \_\_\_\_\_ **One certified copy** each, if applicable, of the Articles of Incorporation including the latest statement of officers; the Partnership Papers (limited or general); or the recorded Fictitious Business Name Statement naming the owner(s) of the firm, if either the Grantor or Grantee are Corporations, Partnerships, or Fictitious Firms.
7. \_\_\_\_\_ **Two copies** of the current Preliminary Title Report **for subdivision purposes**, for the property, obtained from a title company, (*not more than 60 days old*).
8. \_\_\_\_\_ **One copy** of the appropriate assessor's map. This may be obtained from the Assessor's Office.
9. \_\_\_\_\_ **One copy** of the United States Geological Survey (USGS) Map of the project area clearly showing project boundaries and labeled with the quadrangle map name and applicant's name. A legible photocopy is acceptable. The USGS map may be purchased at a local blueprint company.
10. \_\_\_\_\_ If this project is within an approved or proposed Planned Development, a Final Development Plan must be submitted as a concurrent filing with this application. To ascertain the requirements for the Final Development Plan, refer to the Planned Development Application packet and the Preliminary Development Plan Conditions of Approval.
11. \_\_\_\_\_ Original color photos of the project site from various angles (digital photos are preferred). Also include a vicinity map showing the location and direction of the photo.

#### **FOR ALL DIVISIONS RESULTING IN PARCELS LESS THAN TWENTY (20) ACRES:**

12. \_\_\_\_\_ **Two copies** of Tentative Parcel Map (per checklist); folded accordion style, 8 x 10 1/2". (See attached Tentative Parcel Map Checklist.)  
*Only two copies of the Tentative Parcel Map are required for the initial filing of this application. Revisions may or may not be required. When Application Intake Center staff determines that the map is complete, you will be required to submit additional copies of the Tentative Parcel Map. The specific number of copies to be submitted will be determined at that time.*
13. \_\_\_\_\_ **One copy** of the Tentative Parcel Map reduced to 11" X 17".
14. \_\_\_\_\_ **Two copies** of the Adequate Service Certification for water and sewer service (see the forms at the end of this packet), or two copies of a Water Purveyor Service Letter from the servicing domestic water company and sewer letter from the appropriate provider.
15. \_\_\_\_\_ **Two copies** of proposed deed restrictions and/or CC&R's if a Planned Development.
16. \_\_\_\_\_ **Two copies** of the preliminary drainage study showing or explaining the drainage area tributary to the subdivision and its access routes from the nearest public maintained road. The study shall set forth in detail the manner in which storm water run-off will enter the subdivision, the manner in which it will be carried through the subdivision, the manner in which disposal beyond the subdivision boundaries will be accomplished and the manner in which any disruption of natural water courses by the grading or construction of the access routes will be addressed. **The study must be signed and sealed by a registered civil engineer or a land surveyor.**

#### **FOR DIVISIONS WHERE ALL PROPOSED PARCELS ARE TWENTY (20) ACRES OR MORE:**

17. \_\_\_\_\_ **One original** of Property Plot Plan Drawing. (See attached Property Plot Checklist.)
18. \_\_\_\_\_ **One copy** of the recorded Grant Deed or Quit Claim Deed with the previous Grant Deed for each lot or parcel.
19. \_\_\_\_\_ **Two copies** of the preliminary drainage study showing or explaining the drainage area tributary to the subdivision and its access routes from the nearest public maintained road. The study shall set forth in detail the manner in which storm water run-off will enter the subdivision, the manner in which it will be carried through the subdivision, the manner in which disposal beyond the subdivision boundaries will be accomplished and the manner in which any disruption of natural water courses by the grading or construction of the access routes will be addressed. **The study must be signed and sealed by a registered civil engineer or a land surveyor.**

### **Section D - Special Studies**

20. \_\_\_\_\_ **Three copies** of a Geologic Feasibility Study for any property in a Geologic Hazard (GH) Overlay District.
21. \_\_\_\_\_ **Two copies** of a Slope Analysis for any project in a Fire Safety Review Area (FS) Overlay District.
22. \_\_\_\_\_ **Two copies** of a Water Quality Management Plan (WQMP) if development is proposed.
23. \_\_\_\_\_ **A Traffic Study** may be required. A final determination will be made after submittal of the project.

24. \_\_\_\_\_ **Five copies** of any required Endangered Species Report and/or general Biological Study (Desert Tortoise, Mojave Ground Squirrel, Southern Rubber Boa, Delhi Sand Loving Fly, etc.).

## **Section E – Public Notice Materials/Surrounding Property Owners Certification**

Please refer to the handout sheet titled "Surrounding Property Owners Certification" for details regarding requirements and label format. This handout sheet also includes the required signature block for the person who prepared the information and labels.

25. \_\_\_\_\_ - **Submit two** adhesive sets and one reproducible copy of **mailing labels** for all property owners that own property within the following specified areas. The following are based on the project area being:
- \_\_\_\_\_ 20.0 acres or less: All parcels within 300 feet of the external boundaries of the project parcel.
  - \_\_\_\_\_ 20.1 acres to 160 acres: All parcels within 700 feet of external boundaries of the project parcel.
  - \_\_\_\_\_ 160.1 acres or greater: All parcels within 1,300 feet of the external boundaries of the project parcel.
26. \_\_\_\_\_ **One copy** of the certification sheet signed by the person who prepared the list and labels.
27. \_\_\_\_\_ **One copy** of a radius map showing all the assessor's parcels at the same scale and including the radius notification specified above based on parcel size.

## **Section F – Tentative Parcel Map Checklist (If applicable)**

Map shall be drawn to an Engineer's scale. A scale of 1" = 100' is preferred, but in no case should the scale be smaller than 1" to 200'. Entire parent parcel and all information must be on one sheet. A remainder parcel larger than twenty (20) acres need not be drawn to scale.

The following information must appear on the tentative map. **Incomplete maps will not be accepted for filing.**

1. \_\_\_\_\_ Official Stamp Area and Plan Identification: A 4 inch by 14 inch area in the upper right hand side of the map shall be left blank and labeled "Official Use Only."
2. \_\_\_\_\_ The lower right hand corner of the map shall contain the following information in this order: a) Assessor's Parcel Number(s) (APN:); b) Parcel Map number (may be obtained from County Recorder, 387-8306) "Parcel Map \_\_\_\_\_" c) the names, addresses and telephone numbers of the applicant, representative, recorded Property Owner(s) (if different from applicant), and map preparer and d) map preparation date and any revision date(s).
3. \_\_\_\_\_ The Registered Civil Engineer or Licensed Land Surveyor shall sign, seal, and provide their California registration or license number and the date of expiration of such license or registration.
4. \_\_\_\_\_ Names, addresses and telephone numbers of the owner of record, subdivider, and the engineer or surveyor preparing the map.
5. \_\_\_\_\_ List the names, addresses and telephone numbers of public utility companies, which will serve the subject property, including water supply and method of sewage disposal.
6. \_\_\_\_\_ North point, scale, date, boundary line and dimensions of the project. The direction of the north arrow should be shown pointing towards the top or left hand side of the map. *Boundary shall be shown as a solid, distinctive line.*
7. \_\_\_\_\_ Show the entire Assessor's parcel number, identify any remainder portion, and any contiguous properties under common ownership (whole or partial ownerships).
8. \_\_\_\_\_ Legal description of the land included within the proposed tentative parcel map.
9. \_\_\_\_\_ The parcel layout, the approximate dimensions of each parcel (ditto marks not acceptable) and a number for each parcel in consecutive numbers. *Any portion of property in common contiguous ownership not included in division shall be labeled as a remainder parcel.*
10. \_\_\_\_\_ Indicate the approximate acreage, the number of numbered parcels, number of lettered parcels and parcel density proposed. Indicate acreage of any remainder parcel and total acreage of project, including numbered, lettered and remainder parcel.
11. \_\_\_\_\_ Existing and proposed zoning by parcel numbers and/or letters.
12. \_\_\_\_\_ Proposed use of parcels.
13. \_\_\_\_\_ The number of lineal feet of new streets.
14. \_\_\_\_\_ Land Use district (zoning) and development or uses of adjoining property, including across any streets. Indicate distance from property line to any off site structures that are within fifteen (15) feet of property line.
15. \_\_\_\_\_ Show and dimension all existing structures, indicating the use of each structure and whether structure is to remain or be removed. In addition, show all parking facilities and driveways.
16. \_\_\_\_\_ Front and side street building setback lines, delineated on the map, including dimensions.
17. \_\_\_\_\_ Locations, names and existing width of all adjoining highways, streets, alleys and/or ways. If none exist, indicate access to property.
18. \_\_\_\_\_ The approximate gradient and typical cross section for each proposed highway, street, easement and drainage improvement shown on the tentative parcel map.

19. \_\_\_\_\_ The width and locations of all recorded and/or proposed easements, dedication of streets or rights-of-way.
20. \_\_\_\_\_ Approximate radius of all centerline curves on highways, streets or ways.
21. \_\_\_\_\_ The location, width and direction of flow of all water courses and the approximate location of all areas subject to flood waters, overflow or inundation.
22. \_\_\_\_\_ Locate, by distance from existing and proposed property lines and other above ground structures, the placement on the property of all existing structures and other manmade features including buildings, utility poles, fences, driveways, signs, existing wells, sewers, septic systems (including leach lines), culverts, bridges, drain pipes, fire hydrants and/or sand, gravel or other excavations within the subdivision. Indicate which existing structures will remain and which will be removed.
23. \_\_\_\_\_ The accurate contour of the land shall be delineated at intervals of not more than two (2) feet if the slope of the land is less than ten percent (10%) and of not more than five (5) feet if the slope of the land is ten percent (10%) or greater. Topographic information shall be obtained by aerial or field survey done under the supervision of a licensed land surveyor or registered civil engineer. [Elevations shall be based upon 1927 datum and the bench shall be one accepted by the County Surveyor.]
24. \_\_\_\_\_ Vicinity map of the area showing the proposed parcel map in relation to any established roads, landmarks, etc., so that the site can be easily located.
25. \_\_\_\_\_ Indicate the proposed access route to the site from nearest public maintained road.
26. \_\_\_\_\_ On a parcel map consisting of a condominium project or a planned development, the tentative parcel map shall show the approximate location from all existing and proposed property lines/structures of all building envelopes and other structures to be erected by dashed lines.
27. \_\_\_\_\_ Preliminary grading information shall be delineated on the tentative map when staff determines that the proposed site is located within a:
  - (a) Geologic Hazard (GH) or Fire Safety Review Area (FS) Overlay District, or
  - (b) Specific plan which requires such information, or
  - (c) The average slope of a feasible building site and/or the access to these sites exceeds ten percent (10%).

When preliminary grading information is required it shall include maximum elevation of top and minimum elevation of toe of finished slopes over five (5) feet in vertical height, the maximum heights of those slopes and approximate total cubic yards of cut and fill. Graded slopes shall not exceed thirty (30) feet in vertical height. Setbacks from top and bottom of graded slopes shall be a minimum of one-half the slope height. Pad elevations shall be shown, if applicable. Include slopes resulting from grading for new or existing roads.

28. \_\_\_\_\_ Indicate any regulated native trees or plants that are within one hundred (100) feet of any area that will be disturbed by a proposed roadway, building site or other land disturbing activity. Indicate all regulated trees or plants that are proposed to be removed in accordance with San Bernardino County Code Title 8, Division 9. All other regulated trees or plants may be indicated by note or general graphic representation of major clusters or stands of trees. **If no regulated trees or plants are on the site, indicate this by a note on the map.**

### **PRELIMINARY GRADING INSTRUCTIONS**

Preliminary grading shall be shown on the Parcel Map and shall include:

1. \_\_\_\_\_ Topographic information of the proposed project area and all adjoining properties within one hundred fifty (150) feet at a scale of not less than one (1) inch to two hundred (200) feet unless otherwise approved by Building and Safety. The contour interval shall not be more than two (2) feet except that the contour interval may be five (5) feet if the natural, ungraded slope is more than ten percent (10%).
2. \_\_\_\_\_ Contours of the finished graded slope shall be shown at intervals similar to that on the topographic base map.
3. \_\_\_\_\_ Street grades, slope ratios, flow lines, pad elevations, maximum elevations of top and minimum elevations of toe of finished slopes over five (5) feet in vertical height. The maximum heights of those slopes and approximate total cubic yards of cut and fill shall be shown on the preliminary grading plan.
4. \_\_\_\_\_ A legend with appropriate symbols.
5. \_\_\_\_\_ Any other data necessary to aid in review of a project.

6. \_\_\_\_\_ In the event no mass grading is proposed, a statement to that effect shall be placed on the required topographic map and this map shall delineate the boundary of an adequately sized building pad, driveway and septic system (if proposed) for each parcel proposed as well as show any slopes and/or retaining walls resulting from the installation of all public or private roads.



## **Section G – Property Plot Map Checklist (If applicable)**

The Property Plot Map may be drawn on the Property Plot Sheet provided in this application packet. This sheet consists of two sections. The upper map portion is to include your drawing, in black ink, at an accurate scale appropriate to show all the details of your proposed lots. The scale you use should be a standard engineering scale (1 inch equals 10 feet, 20 feet, 30 feet, 40 feet, 50 feet or 60 feet) or one of these increased by a multiple of ten (e.g., 1 inch equals 20 feet, 200 feet or 2,000 feet) so that the parcel fits neatly within the space provided. (See attached sample property plot map as a guide.) The lower information portion of the application asks necessary questions regarding the application, answer the questions.

### **Map Portion**

1. \_\_\_\_\_ Map should be drawn so that "north" is to the top of the Property Plot Map Form. Write the scale of the plot map under the north arrow provided.
2. \_\_\_\_\_ Delineate the location and dimension the lengths and widths of the following:
  - (a) Existing property lines for each lot or parcel.
  - (b) Proposed property lines for each lot or parcel.
  - (c) Existing right-of-ways for all abutting streets. ALSO indicate names.
  - (d) Proposed new right-of-way dedication including expansion and additions.
  - (e) Existing street and drainage improvements including curbs, gutters, sidewalks and paving widths.
  - (f) All existing and proposed easements for drainage, public utilities, access or encroachments.
  - (g) All underground structures including septic tanks, leach lines, seepage pits, storm drains and wells.
  - (h) All existing structures. In addition to dimension of structures, indicate the distances between structures and between each structure and the nearest existing or proposed property line. Also indicate the use of each structure and any that are to be removed.
  - (i) Indicate location and dimensions of any important topographic conditions (hills, canyons, water courses, known seismic fault areas, etc.)
3. \_\_\_\_\_ Number each proposed lot and compute the net and gross lot area in square feet or acres.
4. \_\_\_\_\_ If commercial and/or industrial structures are existing and to be retained and utilized, show all parking facilities and driveways.
5. \_\_\_\_\_ Indicate native trees six inches or greater in diameter, and protected desert native plants with stems two inches or greater in diameter or six feet or greater in height, or state in a note that no such trees exist on site. Indicate whether any trees or protected plants are to be removed.
6. \_\_\_\_\_ Show any existing grading and provide copy of approved grading plan.

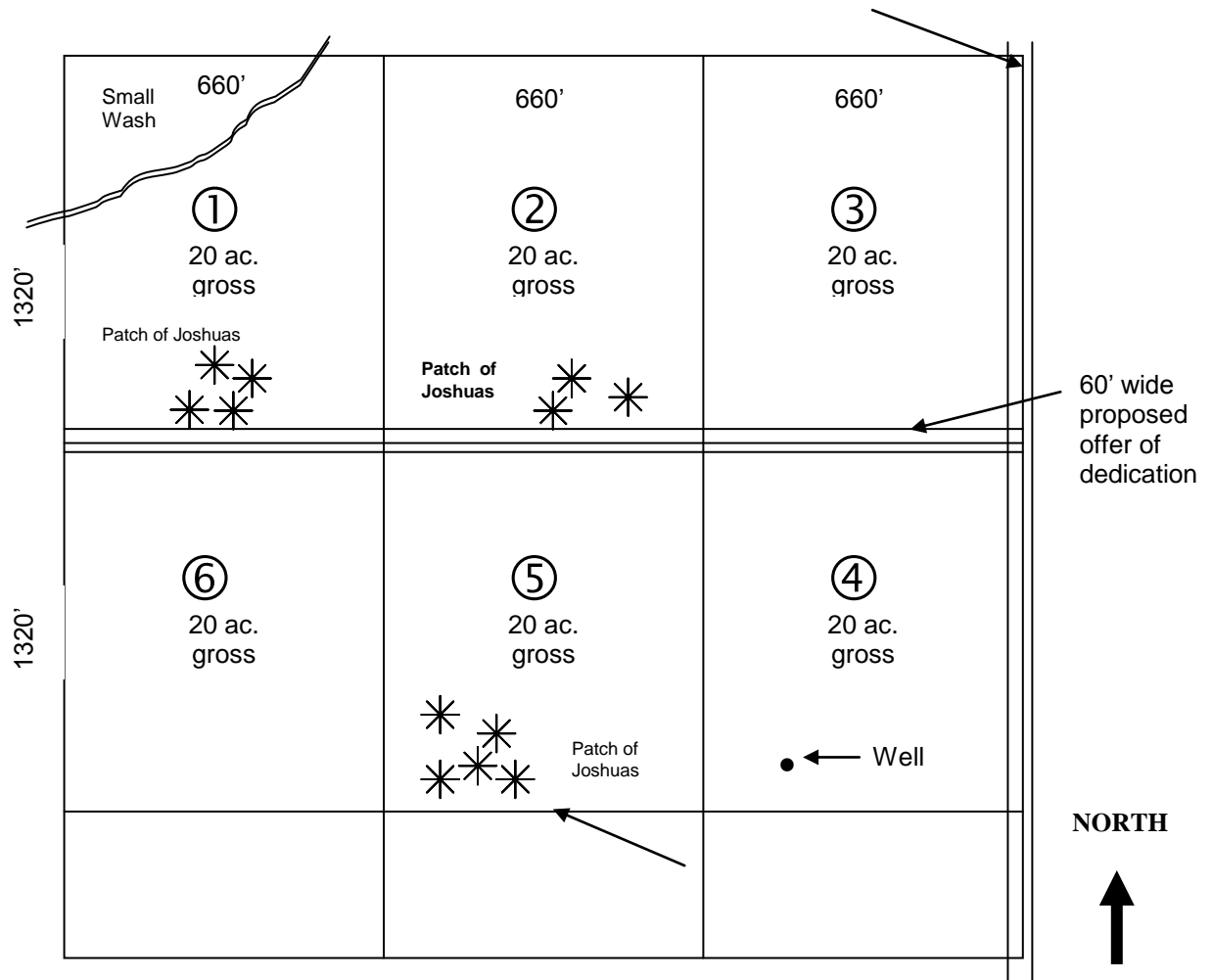
### **Information Portion**

7. \_\_\_\_\_ Applicant's name and phone number.
8. \_\_\_\_\_ The number of lots to be created.
9. \_\_\_\_\_ The Assessor's book, page and parcel number(s) of the existing parcel(s).
10. \_\_\_\_\_ The township, range and quarter section of the parcel.

## PROPERTY PLOT

### SAN BERNARDINO COUNTY LAND USE SERVICES DEPARTMENT

TO BE USED ONLY FOR LOT MERGER, LOT LINE ADJUSTMENT AND MAP ACT EXCEPTION APPLICATIONS  
(ITEMS MUST BE COMPLETED BY THE APPLICANT/REPRESENTATIVE)



#### Information Portion:

SCALE 1" = 500'

Applicant Name: Susan Walker Phone: (714) 252-8110 Proposed # of New Lots: 6

Assessor Parcel Number(s): 652-526-03

Township: 02N Range: 03W Section: 20 NW NE SW SE (Circle One)

#### Planning Staff Only:

File/Index: \_\_\_\_\_ Land Use District: \_\_\_\_\_ Overlay: \_\_\_\_\_ Rd. Bk.: \_\_\_\_\_

Approval Date: \_\_\_\_\_

Approved By: \_\_\_\_\_ X \_\_\_\_\_

**PROPERTY PLOT**

**SAN BERNARDINO COUNTY LAND USE SERVICES DEPARTMENT**

TO BE USED ONLY FOR LOT MERGER, LOT LINE ADJUSTMENT AND MAP ACT EXCEPTION APPLICATIONS  
(ITEMS MUST BE COMPLETED BY THE APPLICANT/REPRESENTATIVE)

**NORTH**



**Information Portion:**

SCALE 1" = 500'

Applicant Name: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_ Proposed # of New Lots: \_\_\_\_\_

Assessor Parcel Number(s): \_\_\_\_\_

Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_ NW NE SW SE (Circle One)

**Planning Staff Only:**

File/Index: \_\_\_\_\_ Land Use District: \_\_\_\_\_ Overlay: \_\_\_\_\_ Rd. Bk.: \_\_\_\_\_

Approval Date: \_\_\_\_\_

Approved By: \_\_\_\_\_ X \_\_\_\_\_

## DEPARTMENT OF FISH AND GAME

P.O. Box 944209

SACRAMENTO, CA 94244-2090

[http://www.dfg.ca.gov/habcon/ceqa/ceqa\\_changeshtml](http://www.dfg.ca.gov/habcon/ceqa/ceqa_changeshtml)

October 3, 2012

To All Project Applicants

## Environmental Filing Fees

In accordance with Section 711.4 of the Fish and Game Code, effective **January 1, 2012**, persons or entities are required to pay an Environmental Filing Fee for projects subject to the California Environmental Quality Act (CEQA) that may have any adverse affect on wildlife resources. As defined in Section 711.2(a) of the Fish and Game Code: ". . . 'wildlife' means and includes all wild animals, birds, plants, fish, amphibians, and related ecological communities, including the habitat upon which the wildlife depends for its continued viability . . . ." The filing fees are due and payable at the time a Notice of Approval or Determination is filed with the county clerk. With the exception of a documentary handling fee, counties are required to remit 100 percent of these fees to the Department of Fish and Game (Department).

The Legislature, in adopting environmental filing fees, intended to extend the current Department user-based funding system by allocating a portion of the costs of wildlife protection and management to those who may consume wildlife resources through urbanization and development. These fees are not intended to reimburse costs specifically identifiable to individual projects, but rather to offset a relative portion of the cumulative effect of all projects.

It is important to note, Section 711.4(c) of the Fish and Game Code and Section 21089 of the Public Resources Code, clearly states: ". . . **no project shall be operative, vested, or final until the filing fees required pursuant to Section 711.4 are paid.**"

Fee exemptions are allowed for the following projects:

1. All projects statutorily exempt from the provisions of CEQA.
2. All projects categorically exempt by regulations of the Secretary for Resources from the requirement to prepare an environmental document.
3. All projects found by the lead agency to have "no biological effect" when a lead agency finds and certifies that, as a result of its environmental review, a project has no potential for any adverse effect, either individually or cumulatively on wildlife resources.

Environmental filing fees are required for projects as follows:

1. For projects not exempt from the fee and for which a Negative Declaration has been prepared, the fee is **\$2,101.50**.
2. For projects not exempt from the fee and or which an Environmental Impact Report has been prepared, the fee is **\$2,919.00**.

In addition to the filing fee, county clerks have been provided the authority to collect up to a **\$50.00** documentary handling fee.

If you have any questions regarding how this fee requirement may impact your project, please contact your local lead agency or your nearest Department of Fish and Game, Environmental Services office (see attached map).

#### Attachment

#### Comments from San Bernardino County

The above fact sheet explains why these fees were imposed and how much they could be for any project. If you wish to know definitely whether your project is subject to these fees, you may call the project planner any time after the initial study has been completed.

If your project is subject to these fees, you will have to submit your payment (**\$2,101.50**, **\$2,919.00** and/or **\$50.00** depending on project specifics) to the Clerk of the Board of Supervisors upon request. The project planner will then not be able to complete the final paperwork until the required fees are paid.

If you have any questions concerning the Environmental Filing Fee due to the State, please contact the Department of Fish and Game Web-Site.

**NEW:** No Effect determination (NED) Process. For additional explanation to the regulations and procedures regarding NEDs please see the No Effect Determinations Detailed instructions at the following link.

<http://www.dfg.ca.gov/habcon/ceqa/nedprocess.html>

# LAND USE APPLICATION QUESTIONNAIRE

Complete all sections of this application. Please refer to the checklist contained in the information packet for complete information on submittal requirements. The information furnished in this application will be used in evaluating your project pursuant to the California Environmental Quality Act (CEQA). If you believe an item does not apply to your project, mark it "N/A". Do not leave any blank spaces. If you have any questions about items requested on this form, please call the Application Intake Center at (909) 387-8311. **Please use no more than four lines to answer any question. If more space is needed, use Attachment A on page 5 of this application questionnaire.**

**APPLICATION TYPE:** \_\_\_\_\_ **T.T.P.M.#:** \_\_\_\_\_  
[Take "type" from the top of the cover sheet, i.e. "Conditional Use Permit," "Tentative Tract," etc. (if a tentative map is involved include the map number)]

**All Assessor's Parcel Numbers (APNs):** \_\_\_\_\_

## Section 1 - Applicant Data

Applicant Name: \_\_\_\_\_  
Firm Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ FAX No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## Section 2 – Property Owner Data (If same as above check ☐)

Property owner(s) of record: \_\_\_\_\_  
Firm Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ FAX No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## Section 3 – Representative Data (If same as above check ☐)

Representative's Name: \_\_\_\_\_  
Firm Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ FAX No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## Section 4 – Architecture/Engineering Representative Data (If same as above check ☐)

Representative's Name: \_\_\_\_\_  
Firm Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ FAX No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

To be completed by County Staff: Filing Date: \_\_\_\_\_ Project No.: \_\_\_\_\_ JCS Project No.: \_\_\_\_\_

## Section 5 – Project Description and Location/Legal Data

Briefly describe the project and use:

Land Use District: \_\_\_\_\_

Overlay Districts: \_\_\_\_\_

Legal Description: Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_

USGS Quad Name: \_\_\_\_\_

Location: Community: \_\_\_\_\_ Nearest cross street: \_\_\_\_\_

Street name: \_\_\_\_\_ Side of street: \_\_\_\_\_

Site Size (Gross acres or square footage): \_\_\_\_\_ Number of lots: \_\_\_\_\_

Site Address: \_\_\_\_\_

Proposed Development Area: \_\_\_\_\_

Size of Proposed Buildings: \_\_\_\_\_

Previously approved land use applications for this site: \_\_\_\_\_

Are you filing other land use applications for this site at this time? Yes ☐ No ☐

If yes, please list other application types \_\_\_\_\_

### UTILITIES:

**Water:** \_\_\_\_\_  
(Name of Provider)

Is the site presently served? Yes ☐ No ☐

If an extension is necessary, how long will it be? \_\_\_\_\_

Are any existing or proposed wells within 200 feet from any existing or proposed liquid waste disposal system?

Yes ☐ No ☐ If yes, attach an explanation

If this is a Tentative Map application, how many service connections have already been made to the existing water system? \_\_\_\_\_

**Sewage Disposal:** Septic? Yes ☐ No ☐

**Sewer :** \_\_\_\_\_  
(Name of Provider)

Is the site presently served? Yes ☐ No ☐

If an extension is necessary, how long will it be? \_\_\_\_\_

If septic system/leach lines are proposed or existing, attach information showing proposed or existing location and how the size of the sewage disposal area was determined

**Gas:** \_\_\_\_\_  
(Name of Provider)

Is the site presently served? Yes ☐ No ☐

If an extension is necessary, how long will it be? \_\_\_\_\_

**Electricity:** \_\_\_\_\_  
(Name of Provider)

Is the site presently served? Yes ☐ No ☐

If an extension is necessary, how long will it be? \_\_\_\_\_

**Phone:** \_\_\_\_\_  
(Name of Provider)

Is the site presently served? Yes ☐ No ☐

If an extension is necessary, how long will it be? \_\_\_\_\_

**Cable TV:** \_\_\_\_\_  
(Name of Provider)

Is the site presently served? Yes ☐ No ☐

If an extension is necessary, how long will it be? \_\_\_\_\_

### Section 6 - Environmental Setting

Be sure to answer all of the questions. This information is necessary to evaluate the project under the California Environmental Quality Act (CEQA). You must provide additional information for any answers marked "yes" or "uncertain" in a letter of explanation attached to this application.

1. When do you anticipate starting construction? \_\_\_\_\_
2. Will grading be required? Yes ☐ No ☐  
If so, how many cubic yards will be cut? \_\_\_\_\_ How many cubic yards will be filled? \_\_\_\_\_
3. Is the project phased? Yes ☐ No ☐  
If yes, describe the phasing: \_\_\_\_\_
4. If residential, indicate the number of units or lots. \_\_\_\_\_
5. If commercial, attach information describing the type of commercial activity proposed, along with square footage of sales area, loading facilities and hours of operation.
6. If industrial, attach information indicating type of industrial activity proposed, square footage of building, estimated employment per shift, and loading facilities and hours of operation.
7. If institutional, attach information indicating major function, estimated employment per shift estimated occupancy, loading facilities and hours of operation.



8. Will the use require truck activity? Yes ☐ No ☐

If yes, give truck type(s) and number of axles : \_\_\_\_\_

What is the gross weight of each vehicle: \_\_\_\_\_

Number of truck trips per day \_\_\_\_\_

**YES**      **NO**      **UNCERTAIN**

9. Will the project change scenic views or vistas from existing residential areas, public lands or roads?

☐      ☐      ☐

10. Will there be a change in dust, ash, smoke, fumes or odors in the vicinity of the project?

☐      ☐      ☐

11. Has the site been surveyed for historical, paleontological or archaeological resources?

☐      ☐      ☐

12. Is the site on filled land or on slope of 10 percent or more?

☐      ☐      ☐

13. Will there be the use or disposal of potentially hazardous materials, such as toxic substances, flammables, or explosives?

☐      ☐      ☐

14. Will there be a change in lake, stream, or ground water quality or quantity, or alteration of existing drainage patterns?

☐      ☐      ☐

15. Will there be any substantial change in existing noise or vibration levels in the vicinity?

☐      ☐      ☐

16. Will there be a substantial change in demand for public services (police, fire, water, sewage, etc.)?

☐      ☐      ☐

17. Has a traffic study been prepared for this site or has the site been included in another traffic study?

☐      ☐      ☐

18. Will the project generate significant amounts of solid waste or litter?

☐      ☐      ☐

19. Will the project change any existing features of hills or make substantial alteration of ground contours?

☐      ☐      ☐

20. Will there be a substantially increase in fossil fuel consumption (electricity, oil, natural gas, etc.)?

☐      ☐      ☐

21. Is there a relationship to a larger project or series of projects?

☐      ☐      ☐

22. List any previous environmental documents or technical studies prepared for this site:

\_\_\_\_\_

23. Describe the project site, as it exists before project implementation, including information on topography, soil stability, plants and animals, and any cultural, historical, or scenic aspects. On an attachment describe any existing structures on the site, and the use of the structures.

24. On an attachment, describe the surrounding properties, including information on plants and animals and any cultural, historical, or scenic aspects. Indicate the type of land use (residential, commercials, etc.), intensity of land use (single family dwelling(s), apartment houses, shops, department stores, etc.), and scale of development (height, frontage, set-back, rear yard, etc.). Attach photographs of the vicinity.

### **Attachment A**

(Please use this form to amplify any answer. Be sure to identify which question is being amplified.)

## APPLICATION CERTIFICATE

**ALL OWNERS OF RECORD MUST SIGN THIS CERTIFICATE:** (Attach it to the application)

List Assessor's Parcel Number(s) of the project property:

---

List Assessor's Parcel Number(s) of all property contiguous to the project property, which is owned or beneficially controlled by the individual(s) signing this Certificate. If there are no contiguous properties under the same ownership, STATE "NONE"—***do not leave blank***.

---

The undersigned owner(s) or officer(s) in the organization owning the lands for which this application is made, states that he/she or the organization is aware that the application is being filed with the San Bernardino County Planning Division, and certifies under penalty of perjury that the County applications forms have not been altered and that the information contained in this application is true and correct. I (We) acknowledge that additional materials may be necessary to provide to the Planning Division once the preliminary review of the specifics of the project has been initiated.

I (We) further agree that if any information contained in this application proves to be false or incorrect, the County of San Bernardino and any special purpose or taxing district affected thereby are and shall be released from any liability incurred if a certificate of compliance is or has been issued on basis of this application. I understand that under such circumstances any such certificate shall be null and void and shall be returned to the County for cancellation.

If this is an actual cost application, the applicant agrees to pay all accumulated charges for this project. For any type of application, the applicant also agrees to defend, indemnify and hold harmless the County, its agents, officers and employees from any claim, action or proceeding attacking or seeking to set aside, void or annul the approval of all or part of the matters applied for, or any other claim, action or proceeding relating to or arising out of such approval. This requirement includes the obligation to reimburse the County, its agents, officers and employees for any court costs or attorney fees which the County, its agents, officers or employees are required by a court to pay as a result of such claim, action or proceeding. The County agrees to notify the applicant of any such claim, action or proceeding promptly after the County becomes aware of it. The County agrees to cooperate in the defense provided by the applicant. The County may, at its own expense, participate in the defense of the claim, action or proceeding, but such participation will not relieve the applicant of applicant's defense and indemnification obligations.

Any persons signing with Power of Attorney for others must print the names of those individuals in the signature block and attach a notarized copy of the Power of attorney.

---

**(Print)** (APPLICANT OR LEGAL AGENT)

---

Signature

---

Date

REGISTRATION NO.

(IF R.C.E. OR LICENSED LAND SURVEYOR)

---

---

**(Print)** (OWNER(S) OF RECORD)\*

---

Signature

---

Date

---

**(Print)** (OWNER(S) OF RECORD)\*

---

Signature

---

Date

---

**(Print)** (OWNER(S) OF RECORD)\*

---

Signature

---

Date

\*If property is owned by corporation, partnership or other group, signee shall indicate corporate position or title and submit substantiating documentation (e.g. incorporation certificate).



# HAZARDOUS WASTE SITE CERTIFICATION

This certificate must be submitted with all Development Case Applications except for legislative acts such as General Plan Land Use District changes.

## INSTRUCTIONS

The applicant for this development project shall consult the most current list of identified hazardous waste sites provided by the County of San Bernardino to determine whether the development project is located on a site included on the list. This list is contained in this packet and is titled "Identified Hazardous Waste Sites – County of San Bernardino."

## CERTIFICATION

The undersigned owner, applicant or legal representative of the lands for which this development project application is made, hereby certifies under penalty of perjury, and in accordance with Section 65962.5(e) of the Government Code of the State of California that he (she) has consulted the most current and appropriate list of "CAL/EPA, Facility Inventory Data Base, Hazardous Waste and Substances Sites List," and further certifies that the site of the proposed development project:

- ☐ Is not located on a site which is included on the list of "Identified Hazardous Waste Sites – County of San Bernardino," dated: 4/15/1998

OR

- ☐ Is located on a site included on the list of "Identified Hazardous Waste Sites – County of San Bernardino," dated: 4/15/1998.

List all of the Assessor Parcel Numbers (APNs) of the project property:

---

---

Printed Name of Person Certifying this Review

---

Signature of Person Certifying this Review

Date

# **IDENTIFIED HAZARDOUS WASTE SITES**

**COUNTY OF SAN BERNARDINO**

**CAL/EPA  
FACILITY INVENTORY DATA BASE  
HAZARDOUS WASTE AND SUBSTANCES SITES LIST  
Dated April 15, 1998**

**Summarized by San Bernardino Land Use Services Department**

CAL/EPA  
FACILITY INVENTORY DATA BASE  
HAZARDOUS WASTE AND SUBSTANCES SITES LIST  
(Summarized by San Bernardino Land Use Services Department)

**City: Adelanto**

17909 Adelanto, 92301  
Jack B. Kelly Co.  
  
11605 Bartlett Ave., 92301  
Harken Marketing #100854  
  
8801 El Mirage Rd., 92665  
Aerochem, Inc.

**City: Afton Canyon**

(No St. #) I-15, 92309  
Dunn Siding Site

**City: Agua Fria**

26816 189 Hwy, 92317  
Art's Corner

**City: Alta Loma**

9464 Baseline, 91701  
7-11 Store #13979

**City: Apple Valley**

20307 Bear Valley Rd., 92307  
J & M Service  
  
Bell Mountain (No St. #), 92392  
Southdown Black Mtn. Quarry  
  
Rancherias & Hwy 18, 92307  
Apple Valley Country Club  
  
20230 Hwy 18, 92307  
Rebel Gas  
  
21727 Hwy 18, 92307  
ARCO #1026  
  
3 Mi. East of Hwy 18, 92307  
Apple Valley Landfill

**City: Arrowbear**

32821 Hilltop Dr., 92311  
Cal Trans Dry Creek Mtn. S.  
  
33211 Hilltop Dr., 92311  
Arrowbear Mobil Station

**City: Baker**

11 Baker Blvd., 92309  
ARCO #5010  
  
70274 Baker Blvd., 92309  
Bronco Station  
  
71759 Baker Blvd., 92309  
Abandoned station  
  
71930 Baker Blvd., 92309  
Gale Pike property  
  
72111 Baker Blvd., 92309  
Shell Station  
  
72132 Baker Blvd., 92309  
Texaco Station  
  
72137 Baker Blvd., 92309  
Unocal Station

72352 Baker Blvd., 92309  
DJ's Market

Kelbaker Rd., 92309  
Chevron #9-9879

**City: Barstow**

913 Barstow, 92311  
Chevron Station #9-2325  
  
2890 Lenwood Rd., 92311  
Chevron Station  
  
2951 Lenwood Rd., 92311  
Yellow Freight System, Inc.

500 Main St., 92311  
ARCO #0064

600 W. Main St., 92311  
Circle K Store #631

800 Main St., 92311  
U Haul of San Bernardino

931 E. Main St., 92311  
Texaco Station

1101 E. Main St., 92311  
Transmission World

1230 Main St., 92311  
James Soutar property

1251 E. Main St., 92311  
ARCO #1050

1400 Main St., 92311  
Thrifty Oil #332

1421 W. Main St., 92311  
Sparkle Car Wash

1440 E. Main St., 92311  
Unocal #4969

1451 E. Main St., 92311  
Chevron #9-3933

1500 E. Main St., 92311  
Merv's Exxon

1700 E. Main St., 92311  
E-Z Serve

2081 W. Main St., 92311  
Unocal #5370

2250 Main St., 92311  
Heartland Truck Stop

2340 W. Main St., 92311  
Desert Disposal

2521 W. Main St., 92311  
Streamlight West

200 Mountain, 92311  
Montara Texaco #0427

500 Rimrock Rd., 92311  
Circle K #1096

USMC Logistic Base, 92311  
USMC LB T2A, B, C1  
USMC LB T19A, B, C  
USMC LB T43  
USMC LB T71A, B  
USMC LB T155  
USMC LB T157  
USMC LB Fuel Farm  
USMC LB T181A, B  
USMC LB T196  
USMC LB T197  
USMC LB T203  
USMC LB T213A, B, C  
USMC LB T225A  
USMC LB T225B  
USMC LB T227  
USMC LB T251C, D  
USMC LB T322A  
USMC LB T322B  
USMC LB T443  
USMC LB T479  
USMC LB T530B  
USMC LB T573A, B, C, D, E  
USMC LB T590A, B, C  
USMC LB T598  
USMC LB T614

**City: Big Bear City**

42090 Shore, 92315  
Big Bear Road Yard

**City: Big Bear Lake**

40182 Big Bear Blvd., 92315  
Investment Properties  
  
40553 Big Bear Blvd., 92513  
Wahl's Texaco  
  
40829 Big Bear Blvd., 92315  
Mobil Station #18-GFC  
41339 Big Bear Blvd.,  
USA Petroleum Station #239  
  
41390 Big Bear Blvd., 92315  
Texaco Service Station (Stocks)  
  
41570 Big Bear Blvd., 92315  
Tubbs, Dorothy  
  
42081 Big Bear Blvd., 92315  
Moonridge Service Station  
  
404 Jeffries Rd.,  
Big Bear Lake Public Works  
  
665 S. Knickerbocker, 92315  
Bear Valley USD  
  
500 Paine Rd., 92315  
Big Bear Marina  
  
439 Pine Knott Ave.  
Big Bear Boat Landing, Inc.  
  
**City: Bloomington**  
10174 Magnolia, 92316  
SBFCD Central Valley Dist.



CAL/EPA  
FACILITY INVENTORY DATA BASE  
HAZARDOUS WASTE AND SUBSTANCES SITES LIST  
(Summarized by San Bernardino Land Use Services Department)

2305 S. Riverside Ave., 92316  
Mobil Station #04-086

18745 Valley Blvd., 92316  
Chevron Service Station #8646

**City: Blue Jay**  
26830 189 Hwy, 92315  
Blue Jay Road Yard

**City: Cadiz**  
Hwy 66 & Cadiz Rd. (No St. #), 92219  
Stevens Market

**City: Cedar Glen**  
325 N. State 173 Hwy., 92321  
Chevron Station #9-3863

**City: Cedarpines Park**  
21837 Church St., 92322  
Cedar Pines Park Mutual Water

**City: China Lake NAWS**  
China Lake NAWS  
Randsburg Gas Station  
IOB Gas Station  
CLPL Gas Station

**City: Chino**  
12077 Central Ave., 91710  
Unocal Services Station #6

12080 Central Ave., 91710  
Texaco Service Station  
13251 Central Ave., 91710  
Chino District Fire Station #1

13688 Central Ave.  
Chino Automotive Service

13855 Central Ave., 91710  
Layne Western Co/McCalla

14901 Central Ave., 91710  
California Institute for Men

16756 Chino-Corona Rd., 91720  
Calif. Institute For Women

(No St. #) Chino Ave.  
Barrinson Development

6293 Chino Ave., 91710  
Fikse Bros., Inc.

15180 S. Euclid Ave., 91710  
Cal Youth Training School  
Pacific Properties

16500 Johnson, 91710  
Chino Basin CIW Prado

16630 Johnson, 91710  
Haley property

6511 Kimball, 91710  
Farmers Fertilizer Co.

7000 Merrill St., 91710  
Southland 7-11 #20090

San Bernardino County

13799 Monte Vista Ave., 91710  
Crown Coach International

14000 Monte Vista Ave., 91710  
Ornyte Fiberglass

12201 Mountain Ave., 91710  
Arco Service Station #3081

3707 Riverside Dr., 91710  
Farmer's Market & Deli

5882 Riverside Dr., 91710  
Simon's Unocal

11389 Vernon, 91710  
Graciano property

13878 Yorba Ave., 91710  
Concord Fabrics

**City: Chino Hills**  
5001 Los Serranos, 91710  
Los Serranos Mobil

**City: Colton**  
291 W. Adams, 92324  
Aristech

330 W. Citrus St., 92324  
Brigg's Plumbing Ware Inc.

130 Fogg St., 92324  
Arrowhead Drinking Water Co.  
1231 Lincoln Ave., 92324  
Morton International

695 S. Rancho Ave., 92324  
Cal-Mat Company

23659 Steel Rd., 92324  
Terminal Stations, Inc.  
(No St. #) Tropicana Rancho, 92324  
Colton Landfill

500 Valley Blvd., 92324  
Big Bear Airport

777 Valley Blvd., 92324  
Colton Unified School District

847 E. Valley Blvd., 92324  
E-Z Serve

**City: Crestline**  
23735 Lake Dr., 92325  
Chevron #9-1022

23952 Lake Dr., 92325  
Michelle Whitehead

24156 Lake Dr.  
7-11 #23818

**City: Daggett**  
39500 National Trails Hwy, 92327  
Gas Station  
Barracks

**City: Devore**

(No St. #) Glen Helen Rd., 92407  
Glen Helen Rehabilitation

**City: Etiwanda**  
12459 Arrow Hwy., 91769  
Ameron Steel & Wire

**City: Fontana**  
8515 Cherry, 92335  
G and M Oil SS #37

9400 Cherry, 92335  
Kaiser Steel

(No St. #) Etiwanda Ave., 92335  
Southern Pacific-Kaiser Siding

11001 Etiwanda Ave., 92335  
CBI NA-Con. Inc.

16090 Foothill Blvd., 92335  
Thrifty Oil Service Sta. #321

8747 Lime, 92335  
Boral Resources, Inc.

14000 San Bernardino Ave., 92335  
California Steel Industries

(No St. #) Sierra Ave., 92336  
Fontana Landfill

7980 N. Sierra Ave., 92336  
Circle K Store

14416 Slover Ave., 92335  
Lend Lease Truck Rental/Lease

**City: Fort Irwin**  
Fort Irwin NTC, 92310

Bldg 385  
Bldg 680  
Bldg 681  
Bldg 682  
Bldg 682 T82  
Bldg 708

**City: George AFB**  
(No St. #) Readiness St., 92394  
Liquid Fuels District System

**City: Harvard Station**  
(No St. #) Minneola Rd.  
UPRR Harvard Station

**City: Hesperia**  
14651 Cedar, 92345  
Lake Silverwood SRA

18525 Bear Valley Rd., 92345  
Mojave Rock and Sand

13105 W. Main St., 92345  
Shell Service Station

15787 W. Main St., 92345  
Goodyear Tire & Rubber

15853 Main St., 92345  
Circle K #1034

Identified Hazardous Waste Sites

CAL/EPA  
FACILITY INVENTORY DATA BASE  
HAZARDOUS WASTE AND SUBSTANCES SITES LIST  
(Summarized by San Bernardino Land Use Services Department)

11612 Mariposa, 92345 US Rentals	11202 Benton St., 92337 Jerry Pettis VA Hospital	1408 Francis, 91761 Ontario Fire Station #3
9531 E. Santa Fe St., 92345 Hesperia Towing	24779 Redlands Blvd., 92354 Turner Storage	2156 Grove, 91761 ARCO Service Station AM/PM
<b>City: Highland</b> 26212 Baseline Rd., 92346 Baseline Laundry Dry Cleaner	24891 W. Redlands Blvd., 92408 Unocal Service Station #2417	(No. St. #) Holt Ave., 91761 City of Ontario
3601 Highland Ave., 92346 Unocal Service Station #6	24910 W. Redlands Blvd., 92408 Chevron Service Station #2786	316 Holt, 91762 Imperial Thrift and Loan
(No St. #) Newport Ave., 92346 Seven Oaks Dam	25694 Redlands Blvd., 92354 Crafton Motors (Former)	601 Holt, 91761 Fast Fuel Service Station
7979 Palm, 92346 Safety-Kleen Corp.	<b>City: Lucerne Valley</b> 30815 Hwy 18, 92356 Rocket Gasoline Station	1424 W. Holt Blvd., 91762 Gene's All Color Paint
<b>City: Hinkley</b> 35863 Fairview Rd., 92347 Hinkley Compressor Sta.	5808 Hwy 18, 92356 Mitsubishi Cement Corp.	4330 Inland Empire Blvd. Beacon Truck Stop #51-8
26487 Hwy 58 Whiting Brothers Hinkley	<b>City: Montclair</b> 4531 Holt Blvd., 91763 Midway Building Materials	1546 Magnolia Postum Farm
<b>City: Kelso</b> (No St. #) None Kelso Turbine Compressor Sta.	<b>City: Needles</b> 997 Bridge Rd., 92363 Needles Golf Course	601 E. Main St., 91761 Unocal Bulk Plant #0551
<b>City: Kramer Corner</b> (No St. #) Hwy 395 & Hwy 58, 92516 Four Corners Union	901 E. Broadway, 92363 Calimesa Oil - EB	2050 S. Milliken, 91761 Milliken Landfill
2852 Hwy 58, 92516 Four Corners Chevron	2321 W. Broadway, 92363 G.M. Oil #26	1428 Mission, 91762 Romar Roofing Supplies
<b>City: Lake Arrowhead</b> 250 Golf Course Rd., 92352 Lake Arrowhead Country Club	2402 W. Broadway, 92363 Calimesa Oil-WB	860 Mountain Ave. Unocal Service Station #4383
(No St. #) S. Shore Marina, 92351 Lake Arrowhead S Shore Marina	(No St. #) Park Moabi Rd., 92363 SB Co. Park Moabi Marina	988 Ontario Airport, 91764 Lockheed Air Terminal Tank 12
840 Willow Creek, 92352 Willow Creek Maintenance	(No St. #) Vidal Junction Rd. Needles Refuse Disposal Site	634 S. Palmetto Ave., 91762 Lee & Stires, Inc.
325 Hwy 173, 92352 Chevron #9-6029	<b>City: Ontario</b> 5705 E. Airport Dr., 91761 Union Carbide Corporation	915 Philadelphia St., 91761 Chino Basin MWD Montclair
870 Hwy 173, 92352 North Shore Marina	2264 Avion Blvd., 91761 GE Aircraft	5025 State Hashemeyan property
28200 Hwy 189, 92352 Lake Arrowhead Village Cl	1425 Bon View, 92376 Ontario Municipal Service	501 Vineyard Texaco Service Station
<b>City: Lenwood</b> 25513 W. Main St., 92310	1621 Cedar, Classic Fence Company	2662 Walnut St., 91761 Chino Basin Water District
24645 W. Main St., 92311 Whiting Brothers Lenwood	10741 Central Pl. Monte Vista Disposal	844 Woodlawn St. Gonzales & Sons
1 Lenwood Hwy, 1/2 mi N. of 58, 92311 Lenwood Hinkley Landfill	903 Euclid Ave., 91761 E-Z Serve Facility #94022	1315 4 <sup>th</sup> St., 91761 Fast Fuel Service Station
<b>City: Loma Linda</b> 11100 Anderson Rd., 92350 LLUMC Power Plant	2430 S. Euclid Ave. Arco Service Station #6126	1530 4 <sup>th</sup> St., 91764 Ontario Fire Station #5
	2431 S. Euclid Ave., 91761 Shell Service Station	1384 5 <sup>th</sup> St., 91764 TCI Leasing
		<b>City: Oro Grande</b> 18980 National Trails Hwy R.E. Goodspeed & Sons
		19409 National Trails Hwy, 92368 Riverside Cement Co.

CAL/EPA  
FACILITY INVENTORY DATA BASE  
HAZARDOUS WASTE AND SUBSTANCES SITES LIST  
(Summarized by San Bernardino Land Use Services Department)

**City: Parker Dam**

501 Parker Dam, 92257  
Big Bend Resort

**City: Rancho Cucamonga**

8687 Baseline Rd., 91730  
Chevron Service Station #4863

9160 Buffalo, 91730  
Pier 1 Imports

8166 Foothill Blvd., 91730  
Rod's Foodmart/Texaco

9082 Foothill Blvd.  
Unocal Service Station #6972

9533 Foothill Blvd., 91730  
Arco Service Station #1721

8575 Helms Ave., 91730  
Pneu-Draulies

9817 7th St., 91730  
Camberland Swan

9292 9th St., 91730  
Fasson-Avery Dennison

**City: Redlands**

840 W. Brockton Ave., 92374  
Teledyne Battery

1325 Brookside Ave., 92373  
Mobil Service Station #18-E9P

1950 California St.  
Redlands, City of

955 Citrus, 92374  
Redlands Unified School District

305 W. Colton Ave., 92373  
Redlands Battery

32185 E. Outer I-10 Hwy, 92373  
Jorco Chemical Co.

32194 Outer I-10 Hwy, 92373  
Redlands-Yucaipa Rentals

1105D Park Ave., 92373  
Jim Harrison

1075 Parkford Dr.  
Unocal Service Station

1580 Redlands Blvd., 92375  
Calif. Target Entr.

1631 Redlands Blvd., 92373  
Goodyear Tire Center

25715 Redlands Blvd.  
Arco SS #5205 (Prestige)

(No St. #) W. Redlands Blvd.  
Stop N' Go #385-765

1401 Texas St., 92373  
Texas Street Pumping Plant

**City: Rialto**

1020 Bloomington Ave., 92376  
Merit Oil

110 Foothill Blvd., 92376  
Texaco Service Station

290 Palm, 92376  
Metrolink

105 S. Pepper St., 92376  
Nat'l Convenience Store, Inc.

1877 N. Riverside Ave., 92376  
Arco - Riverside Service

101 E. Valley Blvd., 92376  
Chevron Service Station #6969

**City: Rimforest**

26491 Pine Ave.  
Rim Forest Lumber

**City: Running Springs**

32005 Holiday Lane, 92382  
Don's Auto Parts

**City: San Bernardino**

372 S. Arrowhead Ave., 92408  
Armored Transport of CA., Inc.

108 E. Baseline St., 92410  
Fame Liquors

235 E. Baseline St., 92416  
Fast Gas

296 Baseline St., 92405  
Conoco Oil  
Union Service Station

301 W. Baseline St.  
Unocal Service Station #1842

25699 E. Baseline St., 92410  
Mobil Service Station #18-HVF

Bunker Hill Ground Water, 92408  
Newmark Groundwater

Cajon Blvd., 1/4 Mi. N. of Palm Ave  
Cajon Landfill

195 N. D St., 92401  
San Bernardino Water Dept.

110 S. D St., 92401  
U-Haul Center of Central City

187 N. F St., 82415  
Unocal Service Station #6968

223 S. G St., 91410  
Inland Beverage Company

275 S. G St., 92410  
Chuby Chassis

4472 Georgia, 92407  
McLane Company

605 S H St., 92405  
ARCO - AM/PM Minimarket #5082

1198 E. Highland Ave., 92405  
Pronto Marketing #316

100 W. Highland Ave., 92405  
Mobil Service Station #18-F1W

1108 W. Highland Ave., 92405  
Shell Service Station

2187 W. Highland Ave., 92405  
Thrifty Oil Service Stn #325

847 W. Highland Ave., 92405  
Mobil Service Station #18-HN5

1955 Hunts Lane, 92408  
Truck O'Mat

Hwy 18 Milepost 15.84  
Caltrans Panorama Pt. Maint. St.

5715 N. Industrial Pkwy.  
American National Can Co.

501 Inland Center Dr., 92408  
P & M Service Station #937

736 Inland Center Dr., 92415  
Levitz Furniture

895 Inland Center Dr., 92410  
Daugherty Company

939 Inland Center Dr., 92408  
San Bernardino Pipe & Supply

807 Mill St., 92408  
Mobil Service Station #18-ARM

1208 N. Mt. Vernon Ave., 92411  
Thrifty Oil Service Stn #326

341 S. Mt. Vernon Ave., 92410  
Alta Dena Dairy

572 S. Mt. Vernon Ave., 92410  
Arco Service Station #5181

3003 N. E St., 92410  
Unocal Service Station #6060

Norton Air Force Base, 92409  
499 Orange Show Rd., 92402  
Nevada Investment Holdings

520 Orange Show Rd., 92402  
Mobil Service Station #18

24732 Redlands Blvd., 92415  
Midway Garage

305 Redlands Blvd., 92408  
Arco Service Station #5214

CAL/EPA  
FACILITY INVENTORY DATA BASE  
HAZARDOUS WASTE AND SUBSTANCES SITES LIST  
(Summarized by San Bernardino Land Use Services Department)

2898 W. Rialto Ave., 92410 Arco - AM/PM Mini Market	73690 Twentynine Palms, ARCO Service Station #5216	Southdown Victorville Plant
747 W. Rialto Ave., 92410 Viking Tire	Twentynine Palms Marine Corp. Base	14749 Hesperia Rd., 92392 Victor Valley Van & Storage
1331 S. E St., 92408 U.S. Post Office	<b>City: Twin Peaks</b> 26090 Hwy 189 Crest Forest Fire Station #26	12122 Mariposa, 92307 Arco #204
774 S. E St. Goodyear Tire Center	<b>City: Upland</b> 1284 Airport Dr., 91786 Dineen Trucking	13693 Mariposa, 92392 Cal Trans Maintenance Yard
915 Scenic Dr., 92408 Fairco Inc.	1401 E. Arrow Hwy, 91786 R.F. White Co.	14177 McArt, 92392 City Yard-Public Works
3800 N. Sierra Way, 92405 Ranger Unit Headquarters	159 Euclid G and M Oil Service Station #22	16088 Mojave Dr., 92392 Unocal #5596
182 S. Sierra Way, 92418 San Bernardino, City of	502 S. Euclid Ave., 91787 Unocal Service Station #5142	16552 Mojave Dr., 92392 The Meating Place
1945 Tippecanoe Ave., 92410 Thrifty Oil Service Stn #345	183 Foothill Blvd. Terry's Shell	16606 Mojave Dr., 92392
1145 S. Waterman Ave., 92408 Frank's Fence	811 Foothill Blvd., 91786 Texaco Service Station	14286 Outer 7th St., 92392 Grace Equipment
2211 Western, 92411 Calif. Highway Patrol	187 S. Mountain Ave., 91786 Arco Service Station #1876	14480 Outer 7th St., 92392 Bar S Liquor
702 W. 2nd St., 92410 Arco Service Station #6227	1261 16 <sup>th</sup> St., Upland Hills Country Club	15445 Palmdale Rd., 92392 Thrifty Oil #331
300 W. 3rd St., 92405 Unocal Service Station #2281	495 E. 19th St., 91785 Liberty Groves	13325 Spring Valley Pkwy, 92392 Spring Valley Lake Assoc.
24901 E. 5th St. Circle K Store #0335	(No St. #) 20th St., 91785 Ampac	16881 Stoddard Wells Rd., 92392 Chevron #9-3863
255 E. 5th Fargo Station	<b>City: Victorville</b> 16251 D St., 92392 Arco #1908	17540 Turner Rd., 92392 Fontana Paving Boral Resources
415 W. 5th St., 92401 La Mancha (Former Mobil SS)	16363 D St., 92392 U.S. Rentals	15321 Village Dr., 92392 Chevron #0834
796 W. 5th St. Inco	16568 D St., 92392 Golden West Tire	(No St. #) Hwy 66, 92392 Roy's Cafe
916 6th St.	16617 D St., 92392 Beck Oil Shell	14111 Hwy 395, 92392 Doby Corners Shell #15
1111 W. 9th St., 92415 Interstate Brands	16640 D St., 92392 Unocal Bulk Plant #0833	16798 Verde, 92392 Road Maintenance Yard
925 W. 10th St., 92411 Salvation Army	16924 D St., 92392 Beck Oil Bulk Plant	5 Mi N. of Victorville, 92394 Victorville Refuse Disposal Site
1170 W. 3rd St., 92410 Atchison, Topeka & Santa Fe Ry	16953 D St., 92392 H & H Trucking	(No St. #) 1 <sup>st</sup> and D St., 92392 Cal Trans Victorville
<b>City: Trona</b> 13068 Main St., 93562 Trona Railway	17400 D St., 92392 Zamora's Auto Body	14400 7 <sup>th</sup> St., 92392 Rancho Motors
82701 Trona Rd., 93562 Circle K #1017	16222 Desert Knolls Dr., 92392 Victorville Fire Station 311	14213 7 <sup>th</sup> St., 92392 Texaco Service Station
<b>City: Twentynine Palms</b> (No St. #) Hwy 62, 92277 S.B. County Airport	16888 E St., 92392	14485 7 <sup>th</sup> St., 92392 Arco #1891
		14526 7 <sup>th</sup> St., 92392 Shell Victor Plaza
		14964 7 <sup>th</sup> St.

CAL/EPA  
FACILITY INVENTORY DATA BASE  
HAZARDOUS WASTE AND SUBSTANCES SITES LIST  
(Summarized by San Bernardino Land Use Services Department)

Unocal #5571  
15196 7<sup>th</sup> St., 92392  
7-11 #21035  
15344 7<sup>th</sup> St., 92392  
Hi Tek Market  
**City: West Cajon Valley**  
6500 Stone Basin, 92371  
Stone Basin Ranch  
**City: Yermo**  
37587 Calico Rd.  
Jar Truck Stop  
(No St. #) Calico-Dagget Rd.

Chevron #9-7805  
40873 Sunrise Canyon, 92398  
Minneola Mobil  
38753 Yermo Rd.  
Yermo Truck Stop  
5 mi E of Yermo, 1-1/2 mi N 1, 92398  
Yermo Disposal Site  
**City: Yucaipa**  
31933 I-10 Outer Hwy, 92399  
Circle K Store #0324  
1.5 Mi. E of Oak Glen Rd.  
Yucaipa Landfill

34503 Yucaipa Blvd.  
S & S Texaco Service Sta.  
34696 Yucaipa Blvd., 92399  
Thrifty Oil Service Stn. #3  
34841 Yucaipa Blvd., 92399  
Arco Service Station #5172  
11377 2<sup>nd</sup> St., 92399  
Yucaipa Road Yard  
**City: Yucca Valley**  
56079 Twentynine Palms Hwy., 92284  
E-Z Serve

# **ADEQUATE SERVICE CERTIFICATION WATER AND SEWER INFORMATION SHEET AND APPLICATION**

Certification that adequate water and sewer service is available for a development project is required to be submitted along with the application for most development projects. Please refer to the Information Sheet Checklist of Submittal Materials for the specific type of development application you are submitting to determine whether this completed Adequate Service Certification packet must be submitted.

The Adequate Service Certification package is designed to certify the availability of adequate water supply, sewage disposal and fire protection for your project.

## **INSTRUCTIONS:**

The following summary of adequate service certification forms lists the appropriate forms to be utilized to ensure the availability of adequate water/sewer services. Project specifics will determine the applicability forms.

## **SUMMARY OF ADEQUATE SERVICE CERTIFICATION FORMS**

### **PROPERTY INFORMATION**

- (1)      **Form A**              The applicant shall complete the form and provide a copy to each certifying agency.

### **WATER**

- (2)      **Form W1**              This form be completed when the proposed project is located within the service area boundaries of a water service utility. The water service utility will either certify that adequate facilities exist to satisfy domestic water service requirements or that financial arrangements have been made with the applicant to provide that capability.
- (3)      **Form W2**              This form shall be utilized when the proposed project is not located within the service area boundaries of a water service entity and a water well will be utilized as the domestic water source. The Department of Public Health, Division of Environmental Health Services will complete this form.

### **SEWER**

- (4)      **Form S1**              This form shall be completed when the proposed project is located within the service area boundaries of a sewer service entity. The sewer service entity will either certify that adequate facilities exists to satisfy sewerage requirements or financial arrangements have been made with the applicant to provide that capability. This form will also indicate that the proposed connection to the sewer service facility will not result in sewage flows which will exceed the sewage facility's design capacity.
- (5)      **Form S2**              This form will be utilized for on-site sewerage, when a sewer service entity is not available to service the proposed project. The County Department of Public Health, Division of Environmental Health Services shall complete this form.

## FORM A

### PROPERTY INFORMATION FOR ADEQUATE SERVICE CERTIFICATION

Applicants complete the following information for subject property:

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_ FAX No.: (     ) \_\_\_\_\_ E-Mail: \_\_\_\_\_

Proposed Use/Project: \_\_\_\_\_

Tentative Tract/Parcel Number: \_\_\_\_\_

Assessor's Parcel Numbers: \_\_\_\_\_

Property Address: \_\_\_\_\_

Community: \_\_\_\_\_

Property Legal: Tract No. \_\_\_\_\_ Lot No. \_\_\_\_\_ Block No. \_\_\_\_\_

The following is a summary of the forms and when they are utilized to receive adequate service certification for the proposed project:

- |  |                    |
|--|--------------------|
| 1. Proposed Water Service Utility Connection | Form A and Form W1 |
| 2. Proposed On-Site Well                     | Form A and Form W2 |
| 3. Sewer Service Utility Connection          | Form A and Form S1 |
| 4. Proposed On-Site Sewage Disposal          | Form A and Form S2 |

**FORM W1**  
**PUBLIC WATER SERVICE CERTIFICATION**

**Applicant Name** \_\_\_\_\_ **APNs** \_\_\_\_\_

This certifies that the above referenced property is within the service area boundaries of this water service utility and that:

**Service Information: (Check one)**

- ☐ There are currently existing adequate source, storage and distribution line capacities to provide potable water to the referenced site in sufficient quantities to satisfy the domestic water service and fire protection requirements of the proposed use. The water mains to serve each proposed service connection are currently installed and operable.
- ☐ Financial arrangements have been made to install water mains for each proposed service outlet and any other necessary facilities to insure that the proposed use will have adequate source, storage and distribution line capacities to satisfy the domestic water service and fire protection requirements of the proposed use.
- ☐ It is financially and physically feasible to install water service facilities that will provide adequate source, storage and distribution line capacities for each proposed service connection that will satisfy the domestic water service and fire protection requirements of the proposed use.

**Easement Information: (Check one)**

- ☐ This agency has known water lines or easements on the subject property but they do not conflict with the proposed use as currently designed.
- ☐ The agency has water lines and/or easements on the subject property which conflict with the proposed project as currently designed. Applicant must revise plans and resubmit them to this agency for approval.

**Fire Flow Information:**

The proposed water system will provide:

- ☐ Gallons per minute 20 pounds per square inch for minimum \_\_\_\_\_ hour(s) duration.

There have been \_\_\_\_\_ service connections to the existing system. (For Tentative Map applications only.)

Please attach a description and plot map illustrating any affected water lines or easements and sign back page.

This commitment is subject to the ordinances, resolutions, regulations, rules, policies, procedures, standards and rate schedules of this water service agency and the applicant has agreed to the conditions of service including payment for the installation of the required on-site and off-site capital improvements outlined on the attached list (If any, please attach list). All water service facilities can and will be installed prior to construction of the proposed use and will comply with the California Waterwork Standards and applicable Fire Code and local Fire Code and local Fire agency regulations for fire flow. This commitment is subject to County approval of all necessary permits/applications and shall expire one (1) year from the following date.

\_\_\_\_\_  
Utility Manager or Designee Date

Water Service Agency Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: (     ) \_\_\_\_\_



**FORM W2**  
**PRIVATE WATER SERVICE – (FOR DEHS TO COMPLETE)**

**Applicant Name** \_\_\_\_\_ **APNs** \_\_\_\_\_

The County Department of Public Health, Division of Environmental Health Services finds that:

- ☐ The subject property has a water well approved for use by the proposed project.
- ☐ Water system plans have been approved by the fire authority and DEHS.
- ☐ DEHS has reviewed a ground water (hydrologic) report prepared for the subject property and signed by a Registered or Certified Engineering Geologist or Civil Engineer which indicates there is sufficient quantity and quality of the proposed use.
- ☐ (Other) \_\_\_\_\_

This commitment shall expire one (1) year from the following date.

\_\_\_\_\_  
Signature—DEHS

\_\_\_\_\_  
Date

**FORM S1  
SEWER SERVICE CERTIFICATION**

**Applicant Name** \_\_\_\_\_ **APNs** \_\_\_\_\_

**To be completed by the Sewering Agency.**

This certifies that the property referenced on Form A is within the service area boundaries of this sewerage agency and that: (check applicable).

- ☐ There are currently existing sewer trunk lines(s) of adequate capacity to provide sewerage service and such service will not exceed the design capacity of the lines.
- ☐ There are not currently existing sewer trunk line(s) of adequate capacity. However, it is financially and physically feasible to install sewer trunk lines that will permit adequate service to the referenced property.
- ☐ (Other) \_\_\_\_\_

This agency will commit to providing sewerage service to the referenced project subject to all applicable ordinances, resolutions, regulations, rules, policies, procedures, standards and date schedules. The applicant has agreed to the conditions of service including payment for the on-site and off-site capital improvements outlined on the attached list. (If any, please attach list). All sewer service facilities can and will be installed prior to occupancy of the proposed use and will comply with all federal, state, and country laws and regulations.

This commitment is subject to county review and approval of all necessary permits/applications, and shall expire on the following date \_\_\_\_\_ which represents the end of the three (3) year project approval period. Applicant must refile certification request if project extension of time request is filed.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Name of Sewering Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: ( ) \_\_\_\_\_

Please attach a description or plot plan showing existing or proposed sewer trunk line(s) to the referenced property.

.....

**To be completed by the Publicly Owned Treatment Works (POTW) Waste Management Authority.**

- ☐ This certifies that the above referenced property's proposed connection to this Publicly Owned Treatment Works will not result in sewage/septage flows which will exceed the plant's design capacity.
- ☐ This agency cannot certify that the referenced property's connection to this Public Owned Treatment Works will not resulting sewage/septage flows which will exceed the plant's design capacity.

The waste management authority (does/does not) have adequate facilities to accept the sewage from the referenced property (circle one).

☐ (Other) \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Name of POTW/Landfill: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: ( ) \_\_\_\_\_

Please attach a separate sheet describing the plant or landfill design capacity, sewage/sludge disposal capacity and existing excess capacity and the current number of committed connections, the current number of sewage commitments with their cumulative anticipated total flow.

**The Department of Public Health, Division of Environmental Health Services has reviewed the above reference submittal:**

- ☐ The referenced project is adequately serviced.
- ☐ The referenced project is not adequately serviced
- ☐ (Other) \_\_\_\_\_

cc: Planning Division DEHS Date  
California Regional Water Quality Control Board

**FORM S2**  
**ONSITE SEWAGE DISPOSAL CERTIFICATIONS**

**Applicant Name** \_\_\_\_\_ **APNs** \_\_\_\_\_

The County Department of Public Health, Division of Environmental Health Services finds that:

- ☐ The subject property is in an area for which the department has sufficient information to assign sewage disposal design rate in compliance with the percolation report waiver criteria.
- ☐ The subject property has a percolation report which has EHS approval. The report contains sufficient information for the design of an on-site disposal system for the proposed use of the property.
- ☐ The subject property is required to have a percolation report for EHS review and approval.
- ☐ Existing septic system shall be certified by a qualified professional (P.E., C.E.G., REHS, C-42 contractor) that the system functions properly, meets code, and has the capacity required for the proposed project.

\_\_\_\_\_  
DEHS

\_\_\_\_\_  
Date

cc: Planning Division

# SURROUNDING PROPERTY OWNERS CERTIFICATION

Certain development case applications and other requests processed by the Land Use Service Department require notification of the surrounding property owners by mail. The notification requirements are specified by California State Law and County Ordinances.

Please refer to the Information Sheet or Application for the submittal requirements for the specific application request you are submitting.

## Mailing Label Requirements:

Prepare labels for all property owners within the area as prescribed by the formulas listed below. **Please include the applicant, representative and the owner of record in these labels.** Ownership of surrounding properties shall be determined from the latest equalized tax assessment roll.

I certify under the penalty of perjury that to the best of my knowledge the enclosed labels contain the names and addresses of all property owners within the area as prescribed by the enclosed formula from the exterior boundaries of the parcel on which the project is located:

---

Printed Name and Company of person who prepared list

---

Signature of person who prepared list

---

Date

## FORMULA: The property for which this application is being processed is (check one):

- ☐ Variance: All contiguous properties. Contiguous means touching or across the street including corners.

## ALL OTHER APPLICATIONS

- ☐ 20.0 acres or less: All parcels within 300 feet of the external boundaries of the parcel on which the project is located.
- ☐ ABC Licenses: All parcels within 500 feet of the external boundaries of the parcel on which the project is located. If the property owner does not reside on-site, a notice needs to be sent to the current resident ("Occupant" plus situs address).
- ☐ 20.1 acres to 160.0 acres: All parcels within 700 feet of the external boundaries of the parcel on which the project is located.
- ☐ 160.1 acres or greater: All parcels within 1,300 feet of the external boundaries of the subject parcel on which the project is located.
- ☐ If project involves a "Hazardous Waste Facility": All parcels within 3,000 feet of the external boundaries of the parcel on which the project is located.
- ☐ If project involves a cancellation of a Land Conservation Contract: All parcels under a Land Conservation Contract within one mile of the external boundaries.

## LABEL FORMAT

(Please type or print legibly in black ink/ribbon.)

Note: **No punctuation** is to be placed on the last line between city state and zip code. **Italic type** print is **not** permitted, and characters **cannot** touch. **No extraneous print** is allowed on or below the delivery address line. Use a three column label format with the size of labels as shown below (1x2 5/8", Avery 5160). Information must be in the format designated below (i.e., APN number must be on top line)

Assessors Parcel Number
Name
Address
City State Zip Code

235-09-85
John Doe
1653 Outside Lane
Redlands CA 92300